

# City of HUNTINGTON PARK California

ROSANNA M. RAMIREZ
CITY CLERK

October 2, 2007

Los Angeles County Board of Supervisors Sachi A. Hamai, Executive Officer Kenneth Hahn Hall of Administration 500 West Temple Street, Room 383 Los Angeles, CA 90012

Dear Ms. Hamai:

At the regular meeting of the City Council of the City of Huntington Park held October 1, 2007, the following Resolution was adopted requesting consolidation of the Huntington Park Special Municipal Election with the Statewide Presidential Primary Election on February 5, 2008:

Resolution No. 2007-57: Calling and Giving Notice of a Special Municipal Election to be held on Tuesday, February 5, 2008 and to be Consolidated with the Statewide Presidential Primary Election on the Same Date; Submitting to the Qualified Electors at said Election a Measure related to the City's Utility Users' Tax; and Declaring the Existence of an Emergency Necessitating Such Action.

Enclosed is a certified copy of Resolution No. 2007-57 for your files. If you have any questions or need additional information, please contact me at 323-584-6230 or <a href="maintenance-need-additional-information">rramirez@huntingtonpark.org</a>. Thank you in advance for your assistance.

Sincerely,

Rósanna M. Ramirez

City Clerk

RMR/bdlm

Enc.

STATE OF CALIFORNIA )
COUNTY OF LOS ANGELES ) SS
CITY OF HUNTINGTON PARK)

I, ROSANNA M. RAMIREZ, City Clerk of the City of Huntington Park, California, do hereby certify that the following Resolution is a full, true, and correct copy of Resolution No. 2007-57 which was duly passed and adopted by the City Council of said City at a regular meeting of said City Council thereof, held on the 1<sup>st</sup> day of October, 2007 and which the original Resolution is on file in the Office of the City Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 2<sup>nd</sup> day of October, 2007.

ROSANNA M. RAMIREZ

City Clerk

#### 1 RESOLUTION NO. 2007-57 2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK CALLING AND GIVING NOTICE OF A SPECIAL MUNICIPAL 3 ELECTION TO BE HELD ON TUESDAY, FEBRUARY 5, 2008 AND TO BE 4 CONSOLIDATED WITH THE STATEWIDE PRESIDENTIAL PRIMARY ELECTION ON THE SAME DATE: SUBMITTING TO THE QUALIFIED 5 ELECTORS AT SAID ELECTION A MEASURE RELATED TO THE CITY'S UTILITY USERS' TAX: AND DECLARING THE EXISTANCE OF AN 6 **EMERGENCY NECESSITATING SUCH ACTION** 7 8 WHEREAS, pursuant to Chapter 9 of Article 3 of the Huntington Park Municipal 9 Code, the City currently levies a Utility Users' Tax; and 10 WHEREAS, the City Council desires to reduce the rate of the 11 telecommunications portion of the Utility Users' Tax and to make other revisions to the method of calculating and collecting the tax to reflect technological advances and changes in 12 state law; and 13 WHEREAS, proposed Ordinance No. 814-NS attached hereto and incorporated 14 herein by reference as Attachment "A" (the "Ordinance") would implement these proposed revisions to the tax: and 15 16 WHEREAS, pursuant to Government Code Section 53724 and Election Code Section 9222, the City Council desires to submit the Ordinance to the qualified electors of the 17 City at the Election; and 18 WHEREAS, the City Council desires to consolidate the election on this issue 19 with the February 5, 2008 statewide presidential primary election and to request that the Los Angeles County Registrar of Voters administer the election. 20 21 NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON 22 PARK DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS: 23

SECTION 1. The City Council finds and determines that each of the findings set forth above are true and correct.

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SECTION 2. Pursuant to Government Code Section 53724 and Elections Code Section 9222, there shall be and there is hereby called and ordered held in the City of Huntington Park, California, on Tuesday, the 5<sup>th</sup> day of February, 2008, a special election for the purposes of submitting the Ordinance to the qualified voters of the City of Huntington Park (the "Election").

SECTION 3. Pursuant to Government Code Section 53724(c), the City Council hereby declares its intent to consolidate the Election with the statewide presidential primary election to be held on February 5, 2008.

**SECTION 4.** The City Council proposes to impose the general taxes set forth in the Ordinance. The proposed type of tax, the rate of the tax, and the method of tax collection are as set forth in Section 1 of the Ordinance. As set forth in Section 5 of this Resolution, the proposal will be presented to the voters on February 5, 2008 at the Election.

SECTION 5. Pursuant to Elections Code Section 9222, the City Council hereby submits the Ordinance to the voters at the Election and orders the following question to be submitted to the voters at the Election:

Shall Ordinance No. 814-NS be adopted to reduce the rate of the City of Huntington Park's Communications Users' Tax from 7% to 6.5% and maintain a flow of tax revenues to fund essential city services; to revise the method for calculating and collecting the Communications Users' Tax (currently called the Telephone Users' Tax) to reflect technological advances and changes in federal law; and to ratify and approve the past collection of the Tax?

This question requires the approval of a majority of those casting votes.

SECTION 6. The measure to be submitted to the voters is attached to this Resolution as Exhibit A and incorporated herein by this reference.

**SECTION 7.** In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

<u>SECTION 8.</u> Notice of the time and place of holding the election is hereby given, and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 9. Pursuant to California Elections Code Section 9280, the City Council hereby directs the City Clerk to transmit a copy of the measure to the City Attorney. The City Attorney shall prepare an impartial analysis of the measure, not to exceed 500 words in length, showing the effect of the measure on the existing law and the operation of the measure, and transmit such impartial analysis to the City Clerk within ten (10) days of the adoption of this Resolution.

SECTION 10. The City Clerk is hereby authorized, instructed and directed to procure and furnish (or cause to be procured and furnished) any and all official ballot notices, printed matter and all other supplies, equipment and paraphernalia that may be necessary to

1	prepare and lawfully conduct the Election.
2	SECTION 11. The polls for the Election shall be open at 7:00 AM on the day of said election and shall remain open continuously from said time until 8:00 PM of the same day
	and shall then be closed, except as provided in Section 14401 of the Elections Code.
5	SECTION 12. The City Council hereby requests the Los Angeles Count Registrar of Voters to provide all services necessary to conduct the Election and to Conduct
6	and canvass the results of the Election.
7	SECTION 13. The City shall reimburse the Los Angeles County Registrar of Voters for services performed at the rate specified per registered voter in the City, when the
work is completed and upon presentation to the city of a properly approved	work is completed and upon presentation to the city of a properly approved bill.
9	SECTION 14. Pursuant to Section 2(b) of Article XIIID of the California Constitution, the City Council declares, by a unanimous vote of its membership, that a
	emergency exists necessitating that the Ordinance be submitted to the electorate at the
12	A. The City currently receives \$ 1.5 million a year in revenues from Utilit
13	Users' Tax on telecommunication and CATV services, and such tax revenues are critical to the public welfare and the City's financial ability to provide essential municipal services such
police, fire, street repair, and parks and libraries.	
15 16	B. Several major telecommunication providers have notified the City is writing that they are collecting the City's Utility Users' Tax under protest.
17	C. Lawsuits have been filed against other jurisdictions challenging the
18	application of utility users' taxes to certain telecommunication services based upon alleged definitions contained in the ordinances governing such taxes and/or references to alleged
19	inapplicable federal laws.
20	D. Legislation has been introduced in the United States Congress which may repeal certain federal laws referenced in the City's Utility Users' Tax ordinance.
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22   23	E. It is urgently important that the City restore certainty in its ability to impose its' utility users' taxes by reducing the legal and legislative risks that currentle endanger this critical funding stream.
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25	F. These circumstances constitute a fiscal emergency.
26	SECTION 15. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.
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2	PASSED, APPROVED AND ADOPTED this 1 <sup>st</sup> day of October, 2007.
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4	Lella Guell
5	Elba Guerrero, Mayor
6	ATTEST:
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9	Rosanna Ramirez, City Clerk
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ATTEST:

STATE OF CALIFORNIA )
COUNTY OF LOS ANGELES ) SS
CITY OF HUNTINGTON PARK)

I, Rosanna M. Ramirez, City Clerk of the City of Huntington Park, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution, being Resolution No. 2007–57 was duly passed and adopted by the City Council of the City of Huntington Park, approved and signed by the Mayor of said City, and attested to by the City Clerk of said City, all at a regular meeting of the City Council held on the 1<sup>st</sup> day of October, 2007, and that the same was so passed and adopted by the following vote, to wit:

AYES: Council Members - Hernandez, Gomez, Noguez, Romo, Guerrero

NOES: Council Members - None

ABSENT: Council Members - None

ABSTAIN: Council Members - None

Rosanna Par City Clerk

1	ORDINANCE NO.: 814-NS
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3	AN ORDINANCE OF THE CITY OF HUNTINGTON PARK ADDING CHAPTER 11 OF TITLE 3 OF THE HUNTINGTON PARK MUNICIPAL CODE WITH RESPECT TO A COMMUNICATION USERS' TAX
5	THE PEOPLE OF THE CITY OF HUNTINGTON PARK DO ORDAIN AS FOLLOWS:
6	SECTION 1: Chapter 11 of Title 3 of the Huntington Park Municipal Code is hereby
7	added, and it shall read as follows:
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9	CHAPTER 11
10	COMMUNICATION USERS' TAX
11	3-11.01 Short Title.
12	3-11.02 Definitions. 3-11.03 Constitutional, Statutory, and Other Exemptions.
13	3-11.04 Communication Users' Tax.
14	3-11.05 Bundling Taxable Items with Non-Taxable Items. 3-11.06 Substantial Nexus / Minimum Contacts.
15	3-11.07 Maximum Tax 3-11.08 Duty to collectProcedures.
	3-11.09 Collection Penalties – Service Suppliers and Self-collectors.
16	3-11.10 Actions to Collect. 3-11.11 Deficiency Determination and Assessment – Tax Application Errors.
17	3-11.12 Administrative Remedy - Non-Paying Service Users. 3-11.13 Additional powers and duties of the Tax Administrator.
18	3-11.14 Records.
19	3-11.15 Refunds. 3-11.16 Appeals.
20	3-11.17 Notice No Injunction/Writ of Mandate. 3-11.18 Notice of Changes to Ordinance.
21	3-11.19 Future Amendment to Cited Statute. 3-11.20 Independent Audit of Tax Collection, Exemption, Remittance, and Expenditure.
	3-11.21 Interaction with Prior Tax
22	3-11.22 Use of Proceeds 3-11.23 Remedies Cumulative
23	3-11.24 No Increase in Tax Percentage or Change in Methodology Without Voter Approval
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#### 3-11.01 Short Title

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This chapter shall be known as the "Communication Users' Tax Law" of the City.

#### 3-11.02 Definitions.

The following words and phrases whenever used in this chapter shall be construed as defined in this section.

- (a). "Ancillary telecommunication services" means services that are associated with or incidental to the provision, use or enjoyment of telecommunications services, including but not limited to the following services:
  - (1) "Conference bridging service" means an ancillary service that links two or more participants of an audio or video conference call and may include the provision of a telephone number. Conference bridging service does not include the telecommunications services used to reach the conference bridge.
  - (2) "Detailed telecommunications billing service" means an ancillary service of separately stating information pertaining to individual calls on a customer's billing statement.
  - (3) "Directory assistance" means an ancillary service of providing telephone number information, and/or address information.
  - (4) "Vertical service" means an ancillary service that is offered in connection with one or more telecommunications services, which offers advanced calling features that allow customers to identify callers and to manage multiple calls and call connections, including conference bridging services.
  - (5) "Voice mail service" means an ancillary service that enables the customer to store, send or receive recorded messages. Voice mail service does not include any vertical services that the customer may be required to have in order to utilize the voice mail service
- (b). "Billing Address" shall mean the mailing address of the service user where the service supplier submits invoices or bills for payment by the customer.
  - (c). "City" shall mean the City of Huntington Park.
- (d). "Communication Services" means "telecommunication services" and "ancillary telecommunication services."
- (e). "Mobile Telecommunications Service" has the same meaning and usage as set forth in the Mobile Telecommunications Sourcing Act (4 U.S.C. Section 124) and the regulations thereunder.
  - (f). "Month" shall mean a calendar month.
- (g). "Person" shall mean, without limitation, any natural individual, firm, trust, common law trust, estate, partnership of any kind, association, syndicate, club, joint stock company, joint venture, limited liability company, corporation (including foreign, domestic, and non-profit), municipal district or municipal corporation (other than the City) cooperative, receiver, trustee, guardian, or other representative appointed by order of any court.

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- (h). "Place of Primary Use" means the street address representative of where the customer's use of the telecommunications service primarily occurs, which must be the residential street address or the primary business street address of the customer.
- (i). "Post-paid telecommunication service" means the telecommunication service obtained by making a payment on a communication-by-communication basis either through the use of a credit card or payment mechanism such as a bank card, travel card, credit card, or debit card, or by charge made to a service number which is not associated with the origination or
- (j). "Prepaid telecommunication service" means the right to access telecommunication services, which must be paid for in advance and which enables the origination of communications using an access number or authorization code, whether manually or electronically dialed, and that is sold in predetermined units or dollars of which the number
- (k). "Private telecommunication service" means a telecommunication service that entitles the customer to exclusive or priority use of a communications channel or group of channels between or among termination points, regardless of the manner in which such channel or channels are connected, and includes switching capacity, extension lines, stations, and any other associated services that are provided in connection with the use of such channel or channels. A communications channel is a physical or virtual path of communications over which signals are transmitted between or among customer channel termination points (i.e., the location where the customer either inputs or receives the communications).
- (1) The location of the telecommunication equipment from which the communication originates or terminates, regardless of where the communication is billed or
- (2) If the location in subsection (1) of this definition is unknown (e.g., mobile telecommunications service or VoIP service), the service address means the location of the service user's place of primary use.
- (3) For prepaid telecommunication service, "service address" means the location associated with the service number.
- (m). "Service Supplier" shall mean any entity or person, including the City, that provides communication service to a user of such service within the City.
- (n). "Service User" shall mean a person required to pay a tax imposed under the provisions of this Chapter.
  - (o). "State" shall mean the State of California.
  - (p). "Tax Administrator" means the finance director of the city or his or her designee.
- (q). "Telecommunications services" means the transmission, conveyance, or routing of voice, data, audio, video, or any other information or signals to a point, or between or among points, whatever the technology used. The term "telecommunications services" includes such transmission, conveyance, or routing in which computer processing applications are used to act on the form, code or protocol of the content for purposes of transmission, conveyance or routing without regard to whether such services are referred to as voice over internet protocol (VoIP) services or are classified by the Federal Communications Commission as enhanced or value added, and includes video and/or data services that is functionally integrated with

"telecommunication services". "Telecommunications services" include, but are not limited to the following services, regardless of the manner or basis on which such services are calculated or billed: ancillary telecommunication services; mobile telecommunications service; prepaid telecommunication service (to the extent that it is practicable for the service supplier to collect the correct tax imposed under this Chapter from the service supplier); post-paid telecommunication service; private telecommunication service; paging service; 800 service (or any other toll-free numbers designated by the Federal Communications Commission); 900 service (or any other similar numbers designated by the Federal Communications Commission for services whereby subscribers who call in to pre-recorded or live service). "Telecommunication services" shall not include digital downloads that are not "ancillary telecommunication services", such as books, music, ringtones, games, and similar digital products.

(r). "Water corporation", shall have the same meanings as defined in Sections 241 of the California Public Utilities Code, and shall also be construed to include any municipality, public agency, broker/marketer or person engaged in the selling or supplying of water to a service user.

# 3-11.03 Constitutional, statutory, and other exemptions.

- (a) Nothing in this Chapter shall be construed as imposing a tax upon:
  - (1) Any person or service when the imposition of such tax upon such person or service would be in violation of a federal or state statute, the Constitution of the United States or the Constitution of the State;
  - (2) Any agencies of the governments of the United States, the State of California, the County of Los Angeles, the City, or any public school district;
  - (3) Any water corporation; or,
  - (4) Any person who is all of the following, as established by presentation to the Tax Administrator of a current Federal income tax return: i) head of a household; ii) at least sixty-two (62) years of age; and, iii) a recipient of supplemental social security benefits.
- (b) Any service user that is exempt from the tax imposed by this Chapter pursuant to subsection (a) of this section shall file an application with the Tax Administrator for an exemption; provided, however, this requirement shall not apply to a service user that is a state or federal agency or subdivision with a commonly recognized name. Said application shall be made upon a form approved by the Tax Administrator and shall state those facts, declared under penalty of perjury, which qualify the applicant for an exemption, and shall include the names of all utility service suppliers serving that service user. If deemed exempt by the Tax Administrator, such service user shall give the Tax Administrator timely written notice of any change in utility service suppliers so that the Tax Administrator can properly notify the new utility service supplier of the service user's tax exempt status. A service user that fails to comply with this section shall not be entitled to a refund of communications users' taxes collected and remitted to the Tax Administrator from such service user as a result of such noncompliance.

The decision of the Tax Administrator may be appealed pursuant to Section 3-11.16 of this Chapter. Filing an application with the Tax Administrator and appeal to the City Manager pursuant to Section 3-11.16 of this Chapter is a prerequisite to a suit thereon.

- (a). There is hereby imposed a tax upon every person in the City using communication services. The maximum tax imposed by this section shall be at the rate of six and one-half percent (6.5%) of the charges made for such services and shall be collected from the service user by the communication services supplier or its billing agent. There is a rebuttable presumption that communication services, which are billed to a billing or service address in the City, are used, in whole or in part, within the City's boundaries, and such services are subject to taxation under this Chapter. If the billing address of the service user is different from the service address, the service address of the service user shall be used for purposes of imposing the tax. As used in this Section, the term "charges" shall include the value of any other services, credits, property of every kind or nature, or other consideration provided by the service user in exchange for the communication services.
- (b). "Mobile Telecommunications Service" shall be sourced in accordance with the sourcing rules set forth in the Mobile Telecommunications Sourcing Act (4 U.S.C. Section 124). The Tax Administrator may issue and disseminate to communication service suppliers, which are subject to the tax collection requirements of this Chapter, sourcing rules for the taxation of other communication services, including but not limited to post-paid communication services, prepaid communication services, and private communication services, provided that such rules are based upon custom and common practice that further administrative efficiency and minimize multi-jurisdictional taxation.
- (c). The Tax Administrator may issue and disseminate to communication service suppliers, which are subject to the tax collection requirements of this Chapter, an administrative ruling identifying those communication services, or charges therefor, that are subject to or not subject to the tax of subsection (a) above.
- (d). As used in this section, the term "telecommunication services" shall include, but are not limited to charges for: connection, reconnection, termination, movement, or change of telecommunication services; late payment fees; detailed billing; central office and custom calling features(including but not limited to call waiting, call forwarding, caller identification and three-way calling); voice mail and other messaging services; directory assistance; access and line charges; universal service charges; regulatory, administrative and other cost recovery charges; local number portability charges; and text and instant messaging. "Telecommunication services" shall not include digital downloads that are not "ancillary telecommunication services", such as books, music, ringtones, games, and similar digital products.
- (e). To prevent actual multi-jurisdictional taxation of communication services subject to tax under this section, any service user, upon proof to the Tax Administrator that the service user has previously paid the same tax in another state or local jurisdiction on such communication services, shall be allowed a credit against the tax imposed to the extent of the amount of such tax legally imposed in such other state or local jurisdiction; provided, however, the amount of credit shall not exceed the tax owed to the City under this section.
- (f). The tax on communication services imposed by this section shall be collected from the service user by the service supplier. The amount of tax collected in one (1) month shall be remitted to the Tax Administrator, and must be received by the Tax Administrator on or before the twentieth (20<sup>th</sup>) day of the following month.

# 3-11.05 Bundling Taxable Items with Non-Taxable Items.

Except as otherwise provided by applicable federal or state law, if any nontaxable charges are combined with and not separately stated from taxable service charges on the customer bill or invoice of a service supplier, the combined charge is subject to tax unless the

service supplier identifies, by reasonable and verifiable standards, the portions of the combined charge that are nontaxable and taxable through the service supplier's books and records kept in the regular course of business, and in accordance with generally accepted accounting principles, and not created and maintained for tax purposes. The service supplier has the burden of proving the proper apportionment of taxable and non-taxable charges.

#### 3-11.06 Substantial Nexus / Minimum Contacts.

For purposes of imposing a tax or establishing a duty to collect and remit a tax under this Chapter, "substantial nexus" and "minimum contacts" shall be construed broadly in favor of the imposition, collection and/or remittance of the communications users tax to the fullest extent permitted by state and federal law, and as it may change from time to time by judicial interpretation or by statutory enactment. Any communication service (including VoIP) used by a person with a service address in the City, which service is capable of terminating a call to another person on the general telephone network, shall be subject to a rebuttable presumption that "substantial nexus/minimum contacts" exists for purposes of imposing a tax, or establishing a duty to collect and remit a tax, under this Chapter. A service supplier shall be deemed to have sufficient activity in the City for tax collection and remittance purposes if its activities include, but are not limited to, any of the following: maintains or has within the City, directly or through an agent or subsidiary, a place of business of any nature; solicits business in the City by employees, independent contractors, resellers, agents or other representatives; solicits business in the City on a continuous, regular, seasonal or systematic basis by means of advertising that is broadcast or relayed from a transmitter with the City or distributed from a location with the City; or advertises in newspapers or other periodicals printed and published within the City or through materials distributed in the City by means other than the United States mail.

The City shall make available, upon request, an accurate description of its jurisdictional boundaries based on street addresses and/or ZIP Plus Four, in an electronic format. If a service supplier relies upon such information provided by City, it shall not be responsible for any errors in taxation that may result.

#### 3-11.07 Maximum tax.

- (a) The combined total maximum of communication users' taxes, together with telephone, electric, gas and water users' taxes pursuant to Chapter 9 of Title 3, paid by any single service user for one location shall not exceed the sum of seventy thousand dollars (\$70,000.00) during any twelve-month period that begins on July 1<sup>st</sup> of any year and ends of June 30<sup>th</sup> of the following year. This maximum tax amount shall be increased annually by an amount equal to the percentage increase in the Consumer Price Index, for all Urban Consumers in the Los Angeles-Anaheim-Riverside area, non-housing, as published by the Department of Labor each April.
- (b) A service user may deposit the maximum tax specified in subsection (a) with the Tax Administrator during the month of July of each year as payment in full and in advance of taxes due under this code for the twelve-month period commencing on the first day of said month and ending on June 30<sup>th</sup> thereafter. Any service user making said payment in July of any given year shall not thereafter be billed for any utility tax for said twelve-month period.
- (c) Any service user paying more than the maximum tax provided for in subsection (a) during any twelve-month period commencing July 1<sup>st</sup> and ending June 30<sup>th</sup>, may apply to the Tax Administrator for a refund or credit, provided that such application is made no later than 365 days after the end of the year in which the service user exceeded the maximum tax.

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(d) The phrase "one location" as used in subsection (b) shall mean one or more contiguous sites for which the service user receives one or more utility billings.

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# 3-11.08 Duty to Collect--Procedures.

- (a) Collection by Service Suppliers. The duty of service suppliers to collect and remit the taxes imposed by the provisions of this Chapter shall be performed as follows:
  - (1) The tax shall be collected by service suppliers insofar as practicable at the same time as, and along with, the collection of the charges made in accordance with the regular billing practice of the service supplier. Where the amount paid by a service user to a service supplier is less than the full amount of the charge and tax which was accrued for the billing period, a proportionate share of both the charge and the tax shall be deemed to have been paid. In those cases where a service user has notified the service supplier of refusal to pay the tax imposed on said charges, Section 3-11.12 shall
  - (2) The duty of a service supplier to collect the tax from a service user shall commence with the beginning of the first regular billing period applicable to the service user where all charges normally included in such regular billing are subject to the provisions of this Chapter. Where a person receives more than one billing, one or more being for different periods than another, the duty to collect shall arise separately for each billing period.
- (b) Filing Return and Payment. Each person required by this Chapter to remit a tax shall file a return to the Tax Administrator, on forms approved by the Tax Administrator, on or before the due date. The full amount of the tax collected shall be included with the return and filed with the Tax Administrator. The Tax Administrator is authorized to require such additional information as he or she deems necessary to determine if the tax is being levied, collected, and remitted in accordance with this Chapter. Returns are due immediately upon cessation of business for any reason. Pursuant to Revenue and Tax Code Section 7284.6, the Tax Administrator, and its agents, shall maintain such filing returns as confidential information that is exempt from the disclosure provisions of the Public Records Act.

# 3-11.09 Collection Penalties – Service Suppliers and Self-collectors.

- (a) Taxes collected from a service user are delinquent if not received by the Tax Administrator on or before the due date. Should the due date occur on a weekend or legal holiday, the return must be received by the Tax Administrator on the first regular working day following the weekend or legal holiday. A direct deposit, including electronic fund transfers and other similar methods of electronically exchanging monies between financial accounts, made by a service supplier in satisfaction of its obligations under this subsection shall be considered timely if the transfer is initiated on or before the due date, and the transfer settles into the City's account on the following business day.
- (b) If the person required to collect and/or remit the communication users' tax fails to collect the tax (by failing to properly assess the tax on one or more services or charges on the customer's billing) or fails to remit the tax collected on or before the due date, the Tax Administrator shall attach a penalty for such delinquencies or deficiencies at the rate of fifteen (15%) percent of the total tax that is delinquent or deficient in the remittance, and shall pay interest at the rate of and 75/100ths (0.75%) percent per month, or any fraction thereof, on the amount of the tax, exclusive of penalties, from the date on which the remittance first became delinquent, until paid.
- (c) The Tax Administrator shall have the power to impose additional penalties upon persons required to collect and remit taxes pursuant to the provisions of this Chapter for fraud or gross

negligence in reporting or remitting at the rate of fifteen (15%) percent of the amount of the tax collected and/or required to be remitted, or as recomputed by the Tax Administrator.

- (d) For collection purposes only, every penalty imposed and such interest that is accrued under the provisions of this section shall become a part of the tax herein required to be paid.
- (e) Notwithstanding the foregoing, the Tax Administrator may, in his or her discretion, modify the due dates of this Chapter to be consistent with any uniform standards or procedures that are mutually agreed upon by other public agencies imposing a utility users tax, or otherwise legally established, to create a central payment location or mechanism.

#### 3-11.10 Actions to Collect.

Any tax required to be paid by a service user under the provisions of this Chapter shall be deemed a debt owed by the service user to the City. Any such tax collected from a service user which has not been remitted to the Tax Administrator shall be deemed a debt owed to the City by the person required to collect and remit and shall no longer be a debt of the service user. Any person owing money to the City under the provisions of this Chapter shall be liable to an action brought in the name of the City for the recovery of such amount, including penalties and interest as provided for in this Chapter, along with any collection costs incurred by the City as a result of the person's noncompliance with this Chapter, including, but not limited to, reasonable attorneys fees. Any tax required to be collected by a service supplier or owed by a service user is an unsecured priority excise tax obligation under 11 U.S.C.A. Section 507(a)(8)(C).

# 3-11.11 Deficiency Determination and Assessment - Tax Application Errors.

- (a) The Tax Administrator shall make a deficiency determination if he or she determines that any service user or service supplier required to pay, collect, and/or remit taxes pursuant to the provisions of this Chapter has failed to pay, collect, and/or remit the proper amount of tax by improperly or failing to apply the tax to one or more taxable services or charges. Nothing herein shall require that the Tax Administrator institute proceedings under this Section 3-11.11 if, in the opinion of the Tax Administrator, the cost of collection or enforcement likely outweighs the tax benefit.
- (b) The Tax Administrator shall mail a notice of such deficiency determination to the person required to pay or remit the tax, which notice shall refer briefly to the amount of the taxes owed, plus interest at the rate of zero and 75/100ths (0.75%) percent per month, or any fraction thereof, on the amount of the tax from the date on which the tax should have been received by the City. Within fourteen (14) calendar days after the date of service of such notice, the person may request in writing to the Tax Administrator for a hearing on the matter.
- (c) If the person or entity allegedly owing the tax fails to request a hearing within the prescribed time period, the amount of the deficiency determination shall become a final assessment, and shall immediately be due and owing to the City. If such person or entity requests a hearing, the Tax Administrator shall cause the matter to be set for hearing, which shall be scheduled within thirty (30) days after receipt of the written request for hearing. Notice of the time and place of the hearing shall be mailed by the Tax Administrator to such person or entity at least ten (10) calendar days prior to the hearing, and, if the Tax Administrator desires said person to produce specific records at such hearing, such notice may designate the records requested to be produced.
- (d) At the time fixed for the hearing, the Tax Administrator shall hear all relevant testimony and evidence, including that of any other interested parties. At the discretion of the Tax Administrator, the hearing may be continued from time to time for the purpose of allowing the presentation of additional evidence. Within a reasonable time following the conclusion of the

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hearing, the Tax Administrator shall issue a final assessment (or non-assessment), thereafter, by confirming, modifying or rejecting the original deficiency determination, and shall mail a copy of such final assessment to the person or entity owing the tax. The decision of the Tax Administrator may be appealed pursuant to Section 3-11.16 of this Chapter. Filing an application with the Tax Administrator and appeal to the City Manager pursuant to Section 3-11.16 of this Chapter is a prerequisite to a suit thereon.

(e) Payment of the final assessment shall become delinquent if not received by the Tax Administrator on or before the thirtieth (30th) day following the date of receipt of the notice of final assessment. The penalty for delinquency shall be fifteen percent (15%) on the total amount of the assessment, along with interest at the rate of zero and 75/100ths (0.75%) percent per month, or any fraction thereof, on the amount of the tax, exclusive of penalties, from the date of delinquency, until paid. The applicable statute of limitations regarding a claim by the City seeking payment of a tax assessed under this Chapter shall commence from the date of delinquency as provided in this subsection (e).

(f) All notices under this section may be sent by regular mail, postage prepaid, and shall be deemed received on the third calendar day following the date of mailing, as established by a proof of mailing.

# 3-11.12 Administrative Remedy - Non-Paying Service Users.

(a) Whenever the Tax Administrator determines that a service user has deliberately withheld the amount of the tax owed by the service user from the amounts remitted to a person required to collect the tax, or whenever the Tax Administrator deems it in the best interest of the City, he or she may relieve such person of the obligation to collect the taxes due under this Chapter from certain named service users for specific billing periods. To the extent the service user has failed to pay the amount of tax owed for a period of two (2) or more billing periods, the service supplier shall be relieved of the obligation to collect taxes due. The service supplier shall provide the City with the names and addresses of such service users and the amounts of taxes owed under the provisions of this Chapter. Nothing herein shall require that the Tax Administrator institute proceedings under this Section 3-11.12 if, in the opinion of the Tax Administrator, the cost of collection or enforcement likely outweighs the tax benefit.

(b) In addition to the tax owed, the service user shall pay a delinquency penalty at the rate of fifteen percent (15%) of the total tax that is owed, and shall pay interest at the rate of zero and 75/100ths (0.75%) percent per month, or any fraction thereof, on the amount of the tax, exclusive of penalties, from the due date, until paid.

(c) The Tax Administrator shall notify the non-paying service user that the Tax Administrator has assumed the responsibility to collect the taxes due for the stated periods and demand payment of such taxes, including penalties and interest. The notice shall be served on the service user by personal delivery or by deposit of the notice in the United States mail, postage prepaid, addressed to the service user at the address to which billing was made by the person required to collect the tax; or, should the service user have a change of address, to his or her last known address.

(d) If the service user fails to remit the tax to the Tax Administrator within thirty (30) days from the date of the service of the notice upon him or her, the Tax Administrator may impose an additional penalty of fifteen percent (15%) of the amount of the total tax that is owed.

### 3-11.13 Additional Powers and Duties of the Tax Administrator.

(a) The Tax Administrator shall have the power and duty, and is hereby directed, to enforce each and all of the provisions of this Chapter.

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- (b) The Tax Administrator may adopt administrative rules and regulations consistent with provisions of this Chapter for the purpose of interpreting, clarifying, carrying out and enforcing the payment, collection and remittance of the taxes herein imposed. The administrative ruling shall not impose a new tax, revise an existing tax methodology as stated in this Section, or increase an existing tax, except as allowed by *California Government Code Section* 53750(h)(2). A copy of such administrative rules and regulations shall be on file in the Tax Administrator's office.
  - (c) Upon a proper showing of good cause, the Tax Administrator may make administrative agreements, with appropriate conditions, to vary from the strict requirements of this Chapter and thereby: (1) conform to the billing procedures of a particular service supplier so long as said agreements result in the collection of the tax in conformance with the general purpose and scope of this Chapter; or, (2) to avoid a hardship where the administrative costs of collection and remittance greatly outweigh the tax benefit. A copy of each such agreement shall be on file in the Tax Administrator's office, and are voidable by the Tax Administrator or the City at any time.
  - (d) The Tax Administrator may conduct an audit, to ensure proper compliance with the requirements of this Chapter, of any person required to collect and/or remit a tax pursuant to this Chapter. The Tax Administrator shall notify said person of the initiation of an audit in writing. In the absence of fraud or other intentional misconduct, the audit period of review shall not exceed a period of three (3) years next preceding the date of receipt of the written notice by said person from the Tax Administrator. Upon completion of the audit, the Tax Administrator may make a deficiency determination pursuant to Section 3-11.11 of this Chapter for all taxes (and applicable penalties and interest) owed and not paid, as evidenced by information provided by such person to the Tax Administrator. If said person is unable or unwilling to provide sufficient records to enable the Tax Administrator to verify compliance with this Chapter, the Tax Administrator is authorized to make a reasonable estimate of the deficiency. Said reasonable estimate shall be entitled to a rebuttable presumption of correctness.
  - (e) Upon receipt of a written request of a taxpayer, and for good cause, the Tax Administrator may extend the time for filing any statement required pursuant to this Chapter for a period of not to exceed forty-five (45) days, provided that the time for filing the required statement has not already passed when the request is received. No penalty for delinquent payment shall accrue by reason of such extension. Interest shall accrue during said extension at the rate of zero and 75/100ths (0.75%) percent per month, prorated for any portion thereof.
  - (f) The Tax Administrator shall determine the eligibility of any person who asserts a right to exemption from, or a refund of, the tax imposed by this Chapter.
  - (g) Notwithstanding any provision in this Chapter to the contrary, the Tax Administrator may waive any penalty or interest imposed upon a person required to collect and/or remit for failure to collect the tax imposed by this Chapter if the non-collection occurred in good faith. In determining whether the non-collection was in good faith, the Tax Administrator shall take into consideration industry practice or other precedence.

#### 3-11.14 Records.

(a) It shall be the duty of every person required to collect and/or remit to the City any tax imposed by this Chapter to keep and preserve, for a period of at least three (3) years, all records as may be necessary to determine the amount of such tax as he/she may have been liable for the collection of and remittance to the Tax Administrator, which records the Tax Administrator shall have the right to inspect at a reasonable time.

- (b) The City may issue an administrative subpoena to compel a person to deliver, to the Tax Administrator, copies of all records deemed necessary by the Tax Administrator to establish compliance with this Chapter, including the delivery of records in a common electronic format on readily available media if such records are kept electronically by the person in the usual and ordinary course of business. As an alternative to delivering the subpoenaed records to the Tax Administrator on or before the due date provided in the administrative subpoena, such person may provide access to such records outside the City on or before the due date, provided that such person shall reimburse the City for all reasonable travel expenses incurred by the City to inspect those records, including travel, lodging, meals, and other similar expenses, but excluding the normal salary or hourly wages of those persons designated by the City to conduct the inspection.
  - (c) The Tax Administrator is authorized to execute a non-disclosure agreement approved by the City Attorney to protect the confidentiality of customer information pursuant to *California Revenue and Tax Code Sections 7284.6 and 7284.7*.
- (d) If a service supplier uses a billing agent or billing aggregator to bill, collect, and/or remit the tax, the service supplier shall: i) provide to the Tax Administrator the name, address and telephone number of each billing agent and billing aggregator currently authorized by the service supplier to bill, collect, and/or remit the tax to the City; and, ii) upon request of the Tax Administrator, deliver, or effect the delivery of, any information or records in the possession of such billing agent or billing aggregator that, in the opinion of the Tax Administrator, is necessary to verify the proper application, calculation, collection and/or remittance of such tax to the City.
  - (e) If any person subject to record-keeping under this section unreasonably denies the Tax Administrator access to such records, or fails to produce the information requested in an administrative subpoena within the time specified, then the Tax Administrator may impose a penalty of \$500 on such person for each day following: i) the initial date that the person refuses to provide such access; or, ii) the due date for production of records as set forth in the administrative subpoena. This penalty shall be in addition to any other penalty imposed under this Chapter.

#### 3-11.15 Refunds.

Whenever the amount of any tax has been overpaid or paid more than once or has been erroneously or illegally collected or received by the Tax Administrator under this Chapter, it may be refunded as provided in this section:

- (a). The Tax Administrator may refund any tax that has been overpaid or paid more than once or has been erroneously or illegally collected or received by the Tax Administrator under this Chapter, provided that no refund shall be paid under the provisions of this section unless the claimant or his or her guardian, conservator, executor, or administrator has submitted a written claim to the Tax Administrator within one year of the overpayment or erroneous or illegal collection of said tax. Such claim must clearly establish claimant's right to the refund by written records showing entitlement thereto. It is the intent of the City Council that the one year written claim requirement of this subsection be given retroactive effect; provided, however, that any claims which arose prior to the commencement of the one year claims period of this subsection, and which are not otherwise barred by a then applicable statute of limitations or claims procedure, must be filed with the Tax Collector as provided in this subsection within ninety days following the effective date of this ordinance.
- (b). The submission of a written claim, which is acted upon by the City Council, shall be a prerequisite to a suit thereon. (See Section 935 of the California Government Code.) The City Council shall act upon the refund claim within the time period set forth in Government Code Section 912.4. If the Tax Administrator/City Council fails or refuses to act on a refund claim

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within the time prescribed by *Government Section 912.4*, the claim shall be deemed to have been rejected by the City Council on the last day of the period within which the City Council was required to act upon the claim as provided in *Government Code Section 912.4*. The Tax Administrator shall give notice of the action in a form which substantially complies with that set forth in Government Code Section 913. Nothing herein shall permit the filing of a claim on behalf of a class or group of taxpayers.

- (c). Notwithstanding the notice provisions of subsection (a) of this Section, the Tax Administrator may, at his or her discretion, give written permission to a service supplier, who has collected and remitted any amount of tax in excess of the amount of tax imposed by this Chapter, to claim credit for such overpayment against the amount of tax which is due the City upon a subsequent monthly return(s) to the Tax Administrator, provided that: i) such credit is claimed in a return dated no later than one year from the date of overpayment or erroneous collection of said tax; ii) the Tax Administrator is satisfied that the underlying basis and amount of such credit has been reasonably established; and, iii) in the case of an overpayment by a service user to the service supplier that has been remitted to the City, the Tax Administrator has received proof, to his or her satisfaction, that the overpayment has been refunded by the service supplier to the service user in an amount equal to the requested credit.
- (d). Notwithstanding subsections (a) though (c) above, a service supplier shall be entitled to take any overpayment as a credit against an underpayment whenever such overpayment has been received by the City within the three (3) years next preceding a deficiency determination or assessment by the Tax Administrator in connection with an audit instituted by the Tax Administrator pursuant to Section 3-11.13(d). A service supplier shall not be entitled to said credit unless it clearly establishes the right to the credit by written records showing entitlement thereto. Under no circumstances shall an overpayment taken as a credit against an underpayment pursuant to this subsection qualify a service supplier for a refund to which it would not otherwise be entitled under the one-year written claim requirement of this section.

# 3-11.16 Appeals.

- (a) The provisions of this section apply to any decision (other than a decision relating to a refund pursuant to Section 3-11.15 of this Chapter), deficiency determination, assessment, or administrative ruling of the Tax Administrator. Any person aggrieved by any decision (other than a decision relating to a refund pursuant to Section 3-11.15 of this Chapter), deficiency determination, assessment, or administrative ruling of the Tax Administrator, shall be required to comply with the appeals procedure of this section. Compliance with this section shall be a prerequisite to a suit thereon. [See Government Code Section 935(b)]. Nothing herein shall permit the filing of a claim or action on behalf of a class or group of taxpayers.
- (b) If any person is aggrieved by any decision (other than a decision relating to a refund pursuant to Section 3-11.15 of this Chapter), deficiency determination, assessment, or administrative ruling of the Tax Administrator; he or she may appeal to the City Manager by filing a notice of appeal with the City Clerk within fourteen (14) days of the date of the decision, deficiency determination, assessment, or administrative ruling of the Tax Administrator which aggrieved the service user or service supplier.
- (c) The matter shall be scheduled for hearing before an independent hearing officer selected by the City Manager, no more than thirty (30) days from the receipt of the appeal. The appellant shall be served with notice of the time and place of the hearing, as well as any relevant materials, at least five (5) calendar days prior to the hearing. The hearing may be continued from time to time upon mutual consent. At the time of the hearing, the appealing party, the Tax Administrator, and any other interested person may present such relevant evidence as he or she may have relating to the determination from which the appeal is taken.

- (d) Based upon the submission of such evidence and the review of the City's files, the hearing officer shall issue a written notice and order upholding, modifying or reversing the determination from which the appeal is taken. The notice shall be given within fourteen (14) days after the conclusion of the hearing and shall state the reasons for the decision. The notice shall specify that the decision is final and that any petition for judicial review shall be filed within ninety (90) days from the date of the decision in accordance with *Code of Civil Procedure Section 1094.6*.
- (e) All notices under this section may be sent by regular mail, postage prepaid, and shall be deemed received on the third calendar day following the date of mailing, as established by a proof of mailing.

# 3-11.17 No Injunction/Writ of Mandate.

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action, or proceeding in any court against this City or against any officer of the City to prevent or enjoin the collection under this Chapter of any tax or any amount of tax required to be collected and/or remitted.

# 3-11.18 Notice of changes to ordinance.

If a tax under this Chapter is added repealed, increased, reduced, or the tax base is changed, the Tax Administrator shall follow the notice requirements of *Public Utilities Code Section 799*. Prior to the effective date of the ordinance change, the service supplier shall provide the Tax Administrator with a copy of any written procedures describing the information that the service supplier needs to implement the ordinance change. If the service supplier fails to provide such written instructions, the Tax Administrator, or his or her agent, shall send, by first class mail, a copy of the ordinance change to all collectors and remitters of the City's communication users' taxes according to the latest payment records of the Tax Administrator.

#### 3-11.19 Future Amendment to Cited Statute.

Unless specifically provided otherwise, any reference to a state or federal statute in this Chapter shall mean such statute as it may be amended from time to time.

# 3-11.20 Independent Audit of Tax Collection, Exemption, Remittance, and Expenditure.

The City shall annually verify that the taxes owed under this Chapter have been properly applied, exempted, collected, and remitted in accordance with this Chapter, and properly expended according to applicable municipal law. The annual verification shall be performed by a qualified independent third party and the review shall employ reasonable, cost-effective steps to assure compliance, including the use of sampling audits. The verification shall not be required of tax remitters where the cost of the verification may exceed the tax revenues to be reviewed.

## 3-11.21 Interaction with Prior Tax

(a). Satisfaction of Tax Obligation by Users. Any person who pays the tax levied pursuant to Section 3-11.04 of this Code with respect to any charge for a communication service shall be deemed to have satisfied his or her obligation to pay the tax levied pursuant to Section 3-9.04 of this Code with respect to that charge. Likewise, prior to August 1, 2008, any person who pays the tax levied pursuant to Section 3-9.04 of this Code with respect to any charge for a service shall be deemed to have satisfied his or her obligation to pay the tax levied pursuant to Section 3-9.04 of this Code with respect to that charge. The intent of this paragraph is to prevent the imposition of multiple taxes upon a single utility charge during the transition period

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from the prior telephone users' tax to the new communication users' tax (which transition 1 period ends August 1, 2008) and to permit communications service providers, during that transition period to satisfy their collection obligations by collecting either tax. 3 (b). Collection of Tax by Providers. Providers shall begin to collect the tax imposed by this Chapter as soon as feasible after the effective date of the Chapter, but in no event later than 4 permitted by Section 799 of the California Public Utilities Code. 3-11.22 Use of Proceeds 5 6 Proceeds of any tax paid pursuant to this Chapter shall be deposited in the general fund of the City and available for any lawful purpose. For the purposes of Articles XIIIA and XIIIC of the 7 California Constitution, and other applicable laws, the taxes levied pursuant to this Chapter are general taxes, not special taxes requiring the approval of a two-thirds vote of the electorate. 8 3-11.23 Remedies Cumulative 9 All remedies and penalties prescribed by this Chapter or which are available under any other 10 provision of law or equity, including but not limited to the California False Claims Act (Government Code Section 12650 et seq.) and the California Unfair Practices Act (Business and Professions Code Section 17070 et seq.), are cumulative. The use of one or more remedies by the City shall not bar the use of any other remedy for the purpose of enforcing the provisions 12 of this Chapter. 3-11.24 No Increase in Tax Percentage or Change in Methodology Without Voter 13 Approval 14 (a). Regarding Section 3-11.04, the City may not increase the tax percentage or change a methodology for calculating the tax so as to result in an increase in a tax imposed on a person, 15 without voter approval. 16 (b). Notwithstanding (a), pursuant to Government Code Section 53750, the City may make the following changes without voter approval: 17 18 1) reduce the percentage rate, and at any time thereafter increase such percentage rate, so long as the subsequent increase does not exceed the rate previously approved by the 19 voters in the enactment of this ordinance; 20 2) change the methodology so as to reduce the amount of the tax being levied, and at any time thereafter change the methodology, so long as the subsequent change in 21 methodology does not result in an increase in the amount being levied under the methodology previously approved by the voters in the enactment of this ordinance; 22 3) change a methodology or definition so as to avoid or eliminate a discriminatory tax on 23 taxpayers that are similarly situated, so long as the change does not result in an increase in the amount levied on such class of similarly situated taxpayers under the methodology 24 or definition previously approved by the voters in the enactment of this ordinance; 25 4) establish a class of persons that is exempt or excepted from one or more taxes hereunder, and at any time thereafter, discontinue such exemption or exception; 26 5) decide that all or a part of a tax imposed under this Chapter should not be enforced for 27 administrative reasons, and at any time thereafter, decide to enforce the full amount of such tax as previously approved by the voters in the enactment of this ordinance; or, 28

6) establish, and at any time thereafter change, the value and/or apportionmenta "safe harbor" percentage) of taxable and nontaxable services that are bundle	ed or
packaged under a combined charge, in response to changes in the marketing services and the components thereof, or in reevaluating the values thereof [So	
3 11.05].	
4 SECTION 2. Effective Date. This chapter shall become effective immediate that this Ordinance is confirmed and approved by the voters of Huntington	
5 Municipal Special Election of February 5, 2008.	
6 SECTION 3. Amendment or Repeal. Chapter 11 of Title 3 of the Hunt: Municipal Code may be repealed or amended by the City Council without a vote of	
However, as required by Article XIIIC of the California Constitution, voter approval for any amendment provision that would increase the rate of any tax levied purs	
8 Ordinance.	duit to this
9 <u>SECTION 4.</u> Severability. If any section, subsection, sentence, clause, portion of this Ordinance is for any reason held to be invalid or unenforceable by	
competent jurisdiction, the remaining portions of this Ordinance shall nonetheless full force and effect. The people hereby declares that they would have adopted ea	s remain in
subsection, sentence, clause, phrase, or portion of this Ordinance, irrespective of t any one or more sections, subsections, sentences, clauses, phrases, or portion	he fact that
Ordinance be declared invalid or unenforceable.	7113 01 11113
13 <u>SECTION 5.</u> Ratification of Prior Tax. The voters of the City of Hunti hereby ratify and approve the past collection of the Telephone Users' Tax under Sec	ington Park
of the Huntington Park Municipal Code as it existed prior to the effective d Ordinance.	
SECTION 6. Execution. The Mayor is hereby authorized to attest to the	adoption of
this Ordinance by the voters of the City by signing where indicated below.	adoption of
17	OVED 1
I hereby certify that the foregoing Ordinance was PASSED, APPROVED ADOPTED by the people of the City of Huntington Park voting on the 5th day of Feb	
19 $  ^{2008}$ .	
20	
Elba Guerrero, Mayor	
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23 ATTEST:	
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25 Rosanna Ramirez, City Clerk	
25   Rosanna Ramirez, City Clerk 26	
	8.

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